

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Social Services	(2) MEETING DATE 7/12/2016	(3) CONTACT/PHONE Trish Avery Caldwell (805) 788-2601	
(4) SUBJECT Request to approve FY 2016-17 renewal service contract (Clerk's File) for Direct Family Services and Parent Education with Community Action Partnership of San Luis Obispo County, Inc., (CAPSLO) in the amount of \$509,598. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve, and direct the Chairperson to sign, the renewal service contract with Community Action Partnership of San Luis Obispo County, Inc., (CAPSLO) for Direct Family Services and Parent Education in the amount of \$509,598 for FY 2016-17.			
(6) FUNDING SOURCE(S) Federal 26% State 59% County 15%	(7) CURRENT YEAR FINANCIAL IMPACT \$509,598	(8) ANNUAL FINANCIAL IMPACT \$509,598	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001652		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date: <u>July 7, 2015</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Morgan Torell			
(18) SUPERVISOR DISTRICT(S) All Districts			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Social Services/Trish Avery Caldwell  
(805) 788-2601

DATE: 7/12/2016

SUBJECT: Request to approve FY 2016-17 renewal service contract (Clerk's File) for Direct Family Services and Parent Education with Community Action Partnership of San Luis Obispo County, Inc., (CAPSLO) in the amount of \$509,598. All Districts.

## **RECOMMENDATION**

It is recommended that the Board approve, and direct the Chairperson to sign, the renewal service contract with Community Action Partnership of San Luis Obispo County, Inc., (CAPSLO) for Direct Family Services and Parent Education in the amount of \$509,598 for FY 2016-17.

## **DISCUSSION**

The Community Action Partnership of San Luis Obispo County, Inc. (CAPSLO), previously known as Economic Opportunity Commission of San Luis Obispo County, Inc. (EOC), a private nonprofit, began providing services in San Luis Obispo County in 1965 for low-income individuals and families. Services offered include child care, homeless case management, shelter and food, home energy services, adult day care for the elderly or disabled, emergency intervention services, and other services focused on eliminating the causes of poverty. Specifically, supportive services like Direct Family Services and Parent Education aim at improving the quality of life for young parents and their children. The Department of Social Services (DSS) developed, in partnership with CAPSLO, the direct services business structure aimed at improving the lives of families in the community and providing services that support federal/state program mandates.

Direct Family Services and Parent Education is a DSS countywide voluntary child abuse prevention program that provides family support services to assist in maintaining child safety and family stability. Child Welfare Services (CWS) staff uses the Structured Decision Making® (SDM) Hotline Screening Tool to assess and determine the family's risk level for abuse. The SDM Hotline Screening Tool provides CWS staff with a simple, objective, and reliable tool with which to make the best possible decisions for individual families. Based on the assessment if the family is at low risk for abuse the CWS Social Worker (SW) refers families who may be struggling to meet their family's basic needs to CAPSLO. To ensure families obtain the appropriate services, a CAPSLO Family Advocate works with the family to evaluate their needs and create a family case plan. Based on the individual family needs and case plan, services are provided such as in-home parent education, assistance with food, household items, infant and toddler clothing, beds or cribs for children, cleaning and hygiene products, utilities and appliances, as well as assistance with referrals to other community and county programs. In some cases the family has an active California Work Opportunity and Responsibility to Kids (CalWORKs) case and CWS and CalWORKs services are linked to best benefit the participant. Each year over three hundred (300) families receive services that help keep their family self-sufficient, safe and together.

Approval of this renewal contract will ensure CAPSLO continues to provide CWS, CalWORKs and other participants with low incomes with opportunities to realize long-term achievement and outcomes. These services support both welfare reform goals and the outcomes of Assembly Bill 636 (AB 636), the Child Welfare System Improvement and Accountability Act (better known as the System Improvement Plan or SIP), which focuses on continuous improvement, interagency

partnerships, community involvement and public reporting outcomes. These services support the Department and County goal of ensuring all people in our community enjoy healthy, successful and productive lives, and have access to the basic necessities.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

This contract was developed in partnership with CAPSLO and County Counsel has reviewed and approved the contract as to legal form and effect.

## **FINANCIAL CONSIDERATIONS**

On July 7, 2015, Board Item No. 25, the Board approved the original CAPSLO/Direct Services contract in the amount of \$445,898. Due to the increased need for Direct Service staffing to provide services to the eligible families, the contract was increased in FY 15-16 by \$44,644 using the County General Services Purchasing (GSP) approval process. Based on the \$44,644 increase the total approved contract amount was \$490,542.

The total contract amount for FY 16-17 is \$509,598 for the term of the contract. This amount is an increase of \$19,056 from the prior year budget based on the increase in the number of families being served. This contract is included in the Department of Social Services adopted budget for FY 2016-17 and will require no additional General Fund support.

Agency	Actual FY 14-15	Revised FY 15-16	Budgeted FY 16-17	Notes	Sharing Ratios		
					Federal	State	County
CAPSLO	\$445,898	\$490,542	\$509,598	Direct Family Services	26%	59%	15%

## **RESULTS**

### **Fiscal Years 14-15 and 15-16**

*As of March 31, 2016, a total of three hundred twenty two (322) participants were served in FY 15-16. It is anticipated the number served will be higher by the end of the contract which is June 30, 2016.*

In FY 15-16 CAPSLO met its performance outcome to provide services that resulted in assessing the basic needs of one hundred percent (100%) of families who were referred by Child Welfare Services (CWS) and accepted services and assisting them in meeting their basic needs through Direct Services and Referral Coordination. *As of March 31, 2016, a total of three hundred twenty two (322) participants have received services.*

*Based on the final quarterly report for FY 2014-15 and received on July 20, 2015, a total of four hundred eighty two (482) participants received services.*

In FY 15-16 CAPSLO provided services that resulted in improved parenting skills in ninety one (91) out of one hundred twenty eight (128) participants, or seventy one percent (71%), of participants who completed Parent Education sessions as demonstrated by pre- and post- parenting skills assessments. *Though this result is slightly below the anticipated performance outcome of eighty five percent (85%) we anticipate the percentage to be higher by the end of the contract year.*

*Based on the final quarterly report for FY 2014-15 and received on July 20, 2015, one hundred sixty three (163) of one hundred ninety four (194), or eighty four percent (84%), of participants demonstrated improved parenting skills.*

In FY 15-16 CAPSLO exceeded its performance outcome to provide services that resulted in ninety percent (90%) of participants being satisfied with service(s) received based on a Client Satisfaction Survey. *As of March 31, 2016, one hundred percent (100%), or one hundred nineteen (119) surveys were returned by participants and all indicated satisfaction with the services they received.*

*Based on the final report received for FY 2014-15 and received on July 20, 2015, one hundred sixty one (161) or one*

*hundred percent (100%), of participants indicated satisfaction with the services they received.*

Fiscal Year 16-17

CAPSLO will assess basic needs of one hundred percent (100%) of families who are referred by Child Welfare Services (CWS) and accept services and assist them in meeting their basic needs through Direct Services and Referral Coordination.

CAPSLO will provide services that result in improved parenting skills in eighty-five percent (85%) of participants who complete Parent Education sessions as demonstrated by pre- and post- parenting skills assessments.

CAPSLO will administer Client Satisfaction Surveys that results in ninety percent (90%) of participants indicating satisfaction with service(s) received.

**ATTACHMENTS**

1. Clerk's File Statement for CAPSLO Direct Services contract